

THE CITY OF EVANSTON, ILLINOIS
DIVISION OF ADMINISTRATIVE HEARINGS
909 Davis Street, 2nd Floor | Evanston, IL 60201
Phone: (847) 448-8163 Fax: (847) 448-8164

REQUEST FOR IMMOBILIZATION (BOOT) HEARING

This form may be faxed, hand delivered, mailed to the Hearings Division as provided above.

Are you the registered owner of the vehicle? Yes ___ No ___

If no, who is the registered owner of the vehicle? _____

Your Name _____

Address _____

Phone Number _____ Email Address _____

Make, Model and Year of Vehicle _____

License Plate Number _____ State of Registration _____

What is the date of your Notice of Impending Vehicle Immobilization?: _____

Has a boot been placed on your car? Yes ___ No ___

If yes, what date was the booted? _____

If yes, is the vehicle still booted? Yes ___ No ___

If yes, has the vehicle been towed? If yes, when was it towed? _____

State the reason(s) you believe this pending or existing boot and/or the subsequent tow is invalid or for any reason unjustified: _____

LATE HEARING REQUESTS: A Pre-Boot Request for Boot Hearing must be filed no more than twenty-one (21) days after the Notice of Impending Vehicle Immobilization was issued. A Post-Boot Request for Boot Hearing must be filed no more than fourteen (14) days after: 1) the boot was placed on the car; or 2) Notice of Impoundment was mailed by certified letter, whichever is later. If you are requesting a late hearing, state the reason for being late:

Signature _____

Date _____

OWNER AUTHORIZATION: If you are the registered or legal owner and want someone else to represent you at the boot hearing, you must print names here and sign below: I, (print here) _____, certify that I am the registered or legal owner of the above vehicle and authorize the following person to represent me at my boot and or boot/tow hearing with the City of Evanston:

I understand that it is the registered or legal owner's responsibility to notify this representative of the date, time and location of the scheduled boot/ tow hearing.

Signature _____ Date _____

NOTICE OF HEARING: This matter is scheduled for a boot and/or boot/tow hearing on _____, 20____, at _____ o'clock, 2nd Floor, 909 Davis Street, Evanston, IL, without further notice.

PROOF OF SERVICE: I certify that a copy of this Notice of Boot Hearing date and time was served upon the above named owner by _____ (hand delivery/fax/U.S. mail or email) on _____, 20____.

Signature _____